

SUPERIOR COURT OF CALIFORNIA, COUNTY OF MERCED
PAYMENT PLAN ENROLLMENT FORM

DATE: _____ **CASE NUMBER:** _____
Last Name: _____ First Name: _____ M. I.: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone #: _____ Date of Birth: _____
Social Security #: _____ Drivers License #: _____
Relative/Friends Name and Phone #: _____

IT IS YOUR RESPONSIBILITY TO MAKE PAYMENTS AS AGREED. PAYMENTS MUST BE PAID EVERY MONTH FOR NO LESS THAN THE AGREED UPON MINIMUM MONTHLY PAYMENT. IF PAYMENTS ARE NOT MADE BY THE AGREED UPON DATE, A CIVIL ASSESSMENT MAY BE ADDED PURSUANT TO PC 1214.1 IN THE AMOUNT OF \$300.00 OR MORE PER CASE AND YOUR LICENSE MAY BE SUSPENDED. SUSPENSION MAY NOT BE LIFTED UNTIL THE TOTAL AMOUNT OWED IS PAID IN FULL.*

***PLEASE NOTE: IF YOUR LICENSE HAS BEEN SUSPENDED IT MAY TAKE 3 TO 5 BUSINESS DAYS FOR YOUR LICENSE TO BE RELEASED.**

WARNING: Should you default on your payment plan your case will be forwarded to the Franchise Tax Board or another outside agency for collections.

Initial here that you understand this statement: _____ Verified ID _____

NOTE: Monthly payment amounts will be calculated based upon the full amount of your fines and fees divided by 12 months (or the term of the contract) but shall be **NO LESS THAN \$25.00** per month. If you decide to make a payment for more than your minimum monthly payment amount, you are still required to make your next month's payment (unless it is your final payment).

The above information is true and correct to the best of my knowledge.

Signature: _____ *Date:* _____

COURT USE ONLY

DO NOT WRITE BELOW THIS LINE

Processed by: _____ Initial Payment: Cash / Check # _____ / MO / CC Amt: \$ _____

Total Amount of Fines and Fees: _____ less _____ = Amount due: _____

Total Monthly Payments: _____

Payment Terms: \$ _____ minimum per month, for _____ months, due on the _____ of each month.

Final Payment: \$ _____ due on the _____ month.

****Please keep this copy of your contract for future reference.****

Payment Options

Checks should be made payable to: Superior Court. Please note that if your case is in failure to pay status, we can no longer accept a personal check. Please remember to always include your name and case number with your payments.

IN PERSON

For Merced Cases

Superior Court Collection Division
720 West 20th Street
Merced, CA 95340

Hours of Operation 7:30AM-3:00PM Monday-Fridays

For Los Banos Cases

Superior Court Collection Division
1159 G Street
Los Banos, CA 95336

Hours of Operation 8:00AM - 3:00PM Monday-Fridays

Cash, checks & credit card [Visa or MasterCard] are accepted at both Court locations

DROP BOX LOCATIONS*

720 West 20th Street, Merced
627 West 21st Street, Merced
1159 G Street, Los Banos

Located outside the court,

*To the right of the glass doors Checks,
money order, or cashier's check*

* Payments received after 4:00 p.m. will be processed the next business day

ONLINE

(Fees Apply)

Credit card [Visa or MasterCard]

<https://jpportal.mercedcourt.org/mercedprod>

MAIL

Superior Court of California, Collection
627 West 21st Street
Merced, CA 95340

or

Superior Court of California, Collection
PO Box 3769
Merced, CA 95344

Check, money order, or cashier's check